

JOAN WINCHESTER

Associate

Joan Winchester is an experienced educator, trainer, facilitator, writer, and editor. She was a reading specialist and teacher at the high school level for thirty years, and was a recipient of the Chamber of Commerce Excellence in Education Award. Concurrently, Joan has served as a consultant for numerous organizations in the public and private sector, designing and facilitating training workshops. She provides technical and editorial assistance to the writers and designers of manuals, handbooks, reports, programs, applications, forms, brochures, and websites. She has expertise in analyzing and re-writing documents for maximum clarity and readability. Joan has extensive experience working collaboratively with teams of policy makers, program managers, designers, and writers creating materials for in-house and client use.

KEY SKILL AREAS

- Training and instruction
- Workshop design and facilitation
- Writing
- Editing

CONSULTING AND FACILITATION EXPERIENCE

- Plan, demonstrate and provide skills training and content instruction.
- Create and facilitate training programs and workshops.
- Provide technical and editorial assistance to writers and designers of printed and website materials to provide maximum clarity and readability.
- Design and write speaker presentations.

EDUCATION AND CERTIFICATIONS

- M.Ed., University of Delaware
- B.A., University of Delaware

CLIENT LIST

Alexandria City (Virginia) Public Schools
Maximus, Inc., Center for Health Literacy
Metropolitan Washington Airports Authority
Alexandria Office on Women
Summer Productions
National Geographic Society
Legal Council for the Elderly, American Association of Retired Persons